

SECTION .0700 – LICENSE RENEWAL REQUIREMENTS

21 NCAC 29 .0701 APPLICATION FORM

All applications for license renewal shall be submitted on the form provided by the Board for this purpose and shall be accompanied by the following items:

- (1) two frontal photos of the applicant's face, taken within the preceding three months of submission of the application, size one inch by one inch;
- (2) consent to the performance of a nationwide criminal history check to be performed by the Department of Public Safety;
- (3) truthful explanations of affirmative responses to questions on the application regarding employment history, criminal history, and military service, if applicable;
- (4) payment in full of all applicable fees, by credit card, check, or money order;
- (5) a copy of the applicant's military discharge document (DD-214 or equivalent) if the applicant has actively served in the military since applying for his or her previously granted license; and
- (6) a log, in a format specified by the Board, of continuing education hours earned during the previous license period, including the sponsor of the program or course, the name of the instructor or lecturer, the date, the number of hours, and a description of the subject matter included in the course or program.

History Note: Authority G.S. 74F-6; 74F-10;
Eff. February 1, 2005;
Pursuant to G.S. 150B-21.3A, rule is necessary without substantive public interest Eff. February 2, 2016;
Amended Eff. January 1, 2019.